



KERNEL UNIVERSITY

905 South Euclid Street, STE213, Fullerton, California 92832
Tel. 714.995.9988 www.kernel.edu office@kernel.edu

REQUEST FOR

☐ ENROLLMENT VERIFICATION (EV)

☐ TRANSCRIPT (TR)

☐ GRADUATION CERTIFICATE (GC)

☐ STUDENT ID CARD (SID)

☐ PAYMENT HISTORY

☐ I-20 EXTENSION

☐ REQUEST FOR EVIDENCE (RFE)

☐ I-20 REPRINT

Please complete and submit this form to the Office of Admissions and Records along with the applicable processing fee.

Student Name: _____ Student ID: _____

Date of Birth: ____/____/____ Phone: (____) _____
mm dd yyyy

Program: ☐ Bachelor of Theology (B.Th) ☐ Master of Divinity (M.Div.) ☐ Doctor of Ministry (D.Min)
☐ Bachelor of Science in Business Administration (BSBA)
☐ Master of Business Administration (MBA)

Delivery or Pickup Method (Select One)

☐ I request that my official records be released to the following school/institution (or mailed to the address below).

Address: _____

☐ I authorize _____ to pick up my records.

☐ I will pick up my records

Pickup Date: ____/____/____
mm dd yyyy

Payment Information

☐ Visa ☐ Mastercard ☐ American Express Card Number: _____ CVV: _____

Name on Card: _____ Expiration Date: ____/____ Phone: (____) _____
mm yyyy

☐ Cash ☐ Check / Check # _____ ☐ Zelle

Items	Qty	Processing Option	Cost	Others	Subtotal
Transcript		Regular/ Rush	\$20 / \$50		
Enrollment Verification		Regular / Rush	\$20 / \$50		
I-20 Reprint		Regular / Rush	\$20 / \$50		
I-20 Extension		Regular	\$200		
Student ID Card Replacement		Regular	\$20		
Letter		Regular/Rush	\$20/ \$50		
Graduation		Regular / Rush	\$20 / \$50		
Payment History		Regular	\$50		
Four-Year Syllabus		Regular	\$50 (Each additional semester: \$10)		
Mailing		No Tracking/Tracking	\$20/\$50		
RFE (Request for Evidence) EV, Syllabus, Payment History...		Regular/Rush	Current Student: \$100 Former Student: \$200	TOTAL	

Regular: 5 business days; Rush: 1 business day; Express: Overnight *Mailing fees are charged in advance and are subject to change.

I hereby authorize Kernel University to process and/or release the record(s) requested above.

Student Signature: _____ Date: _____